



TEXAS FAIR PLAN  
ASSOCIATION

## REQUEST TO TRANSFER TEXAS FAIR PLAN ASSOCIATION POLICIES

EFFECTIVE DATE OF TRANSFER: \_\_\_\_\_

CURRENT SERVICE AGENT:

TFPA Agent #: \_\_\_\_\_ TDI#: \_\_\_\_\_

Name as shown on TDI License: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

FORWARDING ADDRESS AND PHONE NUMBER AFTER TRANSFER DATE:

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

NEW SERVICING AGENT:

TFPA Agent #: \_\_\_\_\_ TDI#: \_\_\_\_\_

Name as shown on TDI License: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

**Please note:**

- The transferring agent's balance with TFPA must be current or the new agent must agree in writing to be responsible for the transferring agent's current balance before the transfer can be processed. Presenting a completed request to transfer policies to TFPA will serve as the new agent's acknowledgement of responsibility for any unpaid balance that is owed by the old agent at the time of the transfer of policies is processed.
- The new agent receives all earned commission and is responsible for any unearned commission incurred by the transferred policies after the date of transfer.

**This completed request to transfer policies may be faxed or emailed to Agent Services at:**

**Fax: 800-979-6441**

**Email: [AgentServices@twia.org](mailto:AgentServices@twia.org)**

**For additional information call Agent Services at 512-505-2199.**