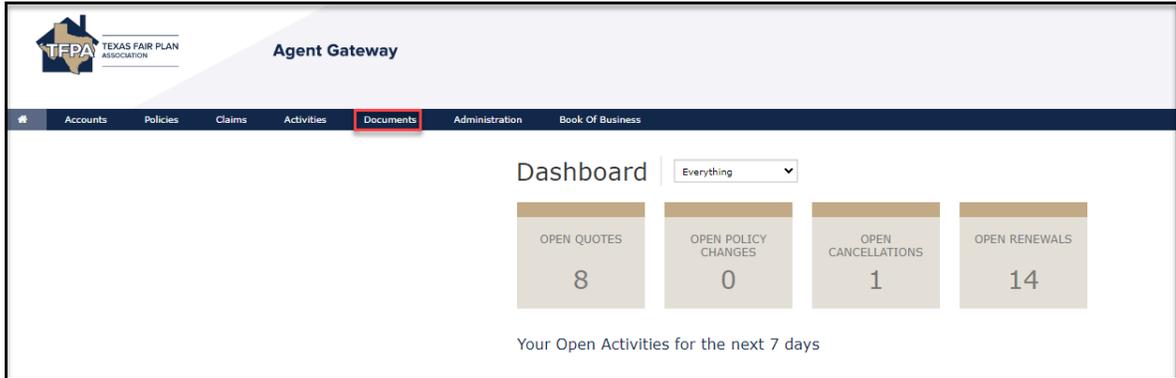


# TFPA: Locating Agent Commission Statements

This job aid demonstrates the steps needed to find the agent's commission statement. **\*\*If you do not see the commission statements, you do not have permission to access them. Please speak to your agency's administrator for access, not Policy Services.**

1. From the Agent Dashboard, click on "Documents."



2. Next click on the commission statement you would like to view.



3. The commission rate on new business is 12.5%. Renewal commission is 10%.

The screenshot shows a 'Commission Statement Period: 06/01/2023 - 06/30/2023'. It includes the TFPFA logo and agent information: 'Agent Name: [REDACTED] - PRODUCER GROUP' and 'Agent Number: [REDACTED]'. Below this is a table with the following data:

Policy Number	Policyholder Name	Property Location	Trans Eff Date	Trans Type	Comm %	Gross Premium	Commission
TFPH [REDACTED]	[REDACTED]	[REDACTED]	06/20/2023	New Business	12.5	1,620.00	202.50
Subtotal:						\$1,620.00	\$202.50
Total Monthly Activity:						\$1,620.00	\$202.50

