

**Meeting of the Governing Committee
Texas FAIR Plan Association**

Teleconference/Web Conference**

December 7, 2020

Webinar

3:00 p.m.



Interested parties can listen to the meeting live by going to www.texasfairplan.org.
Go to “About Us/Board Meetings” and access the video conferencing website with
instructions available on www.texasfairplan.org.

1. Call to Order – Reminder of the Anti-Trust Statement
 - A. Welcoming Remarks – *John Miletti* 5 minutes
 - B. Reminder of Anti-Trust Statement – *John Miletti or Counsel*
 - C. Meeting Format Information – *Kristina Donley*

2. Consideration and Action to:
Approve the Minutes from Prior Governing Committee Meetings
– *John Miletti** 5 minutes

3. TFPA Operational Highlights – *John Polak* 5 minutes

4. Financial 30 minutes
Consideration and possible action on the following Financial topics:
 - A. Report of the Secretary/Treasurer – *Wendy Mueller**
 1. Income Statement
 2. Management Discussion and Analysis
 - B. Financial Statement Review by Staff – *Jerry Fadden*
 1. Income Statement and Expense Statement
 2. Balance Sheet
 3. Cash & Short-Term Investments
 4. Cash Flow Statement
 5. Historical Data

5. Actuarial – *Jerry Fadden* 15 minutes
Consideration and possible action on the following Actuarial topics:
 - A. Reserve Adequacy
 - B. Policy Count/Exposures
 - C. Rate Indications*

6. Internal Audit – *Bruce Zaret – Weaver* 20 minutes
Consideration and possible action on the following Audit topics:
 - A. Internal Audit Status Update
 - B. Risk Assessment and Audit Plan

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| <p>7. Underwriting – <i>Denise Larzalere</i>
 Consideration and possible action on the following Underwriting topics:
 A. Operational Review Update</p> | <p><i>10 minutes</i></p> |
| <p>8. Claims
 Consideration and possible action on the following Claims topics:
 A. Claims Operations – Overview – <i>Dave Williams</i>
 B. Claims Litigation – <i>David Durden</i></p> | <p><i>15 minutes</i></p> |
| <p>9. TFPA Operations
 Consideration and possible action on the following:
 A. IT System Enhancements – <i>Camron Malik</i>
 B. Communications Update – <i>Jennifer Armstrong</i>
 C. Review/Approval of 2021 Budget – <i>John Polak*</i></p> | <p><i>20 minutes</i></p> |
| <p>10. Closed Session (Governing Committee Only)
 A. Personnel Issues
 B. Legal Advice</p> | <p><i>30 minutes</i></p> |
| <p>11. Consideration of issues related to matters deliberated in closed session that may require action, if any, of the Governing Committee*</p> | <p><i>5 minutes</i></p> |
| <p>12. Future Meetings – <i>John Polak</i></p> <ul style="list-style-type: none"> • February 22, 2021 – Webinar • May 17, 2021 – Webinar • August 2021 – TBD | <p><i>5 minutes</i></p> |
| <p>13. Committees – <i>John Miletti</i></p> | <p><i>5 minutes</i></p> |
| <p>14. Adjourn</p> | |
| <p>Estimated Total Length of Meeting</p> | <p>2 hours 50 minutes</p> |

*Indicates item on which the General Manager believes the TFPA Governing Committee is likely to take action. However, the Governing Committee may take action on any item that appears on this agenda.

** In accordance with Governor Abbott’s directive suspending certain statutory provisions relating to open meetings and requiring certain actions of the boards of governmental bodies, this meeting may be conducted entirely by teleconference or web conference with no one gathered at a physical location.