

Declination & Prior Coverage Log

| Policy Holder | | Declining Company 1 | | | | | Declining Company 2 | | | | | Prior Coverage | |
|---------------|---------------|---------------------|---------------------|--------------|--------------------|------------------|---------------------|---------------------|--------------|--------------------|------------------|----------------|-----------------------|
| Named Insured | Policy Number | Company Name | Admitted (Yes / No) | Decline Date | Declination Reason | Declining Source | Company Name | Admitted (Yes / No) | Decline Date | Declination Reason | Declining Source | Prior Carrier | Reason Coverage Ended |
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INSTRUCTIONS: All fields in each row must be completed for every policy selected in the Audit. Including 'Prior Coverage' and 'Reason Coverage Ended', even when the response is "No Prior" or "New Purchase."

***IMPORTANT:** Each submission will be reviewed, and necessary actions will be initiated for any instances of non-compliance.

- 1.) Standard Market Declinations (admitted) only - Excess and Surplus Lines (non-admitted) are not accepted.
- 2.) A Managing General Agency (MGA) is an insurance carrier and not an insurance company. Declination must come directly from an insurance company, know as the authorized insurer.