

## Meeting of the Governing Committee

### Texas FAIR Plan Association

Teleconference/Web Conference\*\*

March 22, 2021

Webinar

3:00 p.m.



Interested parties can listen to the meeting live by going to [www.texasfairplan.org](http://www.texasfairplan.org).

Go to “About Us/Board Meetings” and access the video conferencing website with instructions available on [www.texasfairplan.org](http://www.texasfairplan.org).

\*Indicates item on which the General Manager believes the TFPA Governing Committee is likely to take action. However, the Governing Committee may take action on any item that appears on this agenda.

1. Call to Order – Reminder of the Anti-Trust Statement
  - A. Welcoming Remarks – *John Miletti* *5 minutes*
  - B. Reminder of Anti-Trust Statement – *John Miletti or Counsel*
  - C. Meeting Format Information – *Kristina Donley*
  
2. Approve the Minutes from Prior Governing Committee Meetings – *John Miletti\** *5 minutes*
  
3. TFPA Operational Highlights – *John Polak* *5 minutes*
  
4. Financial *30 minutes*
  - A. Report of the Secretary/Treasurer – *Wendy Mueller\**
    1. Income Statement
    2. Management Discussion and Analysis
  - B. Financial Statement Review by Staff – *Jerry Fadden*
    1. Income Statement and Expense Statement
    2. Balance Sheet
    3. Cash & Short-Term Investments
    4. Cash Flow Statement
    5. Historical Data
  
5. Actuarial – *Jerry Fadden* *15 minutes*
  - A. Reserve Adequacy
  - B. Policy Count/Exposures
  - C. Appointment of Actuary and Qualification Documentation\*
  
6. Internal Audit – *Bruce Zaret – Weaver* *20 minutes*
  - A. Internal Audit Status & Update
  - B. IT Audit – Database and Application Administration
  - C. IT Security Audit

7. Underwriting – <i>Denise Larzalere</i>	<i>10 minutes</i>
A. Operational Review Update	
8. Claims	<i>15 minutes</i>
A. Claims Operations – Overview – <i>Dave Williams</i>	
B. Claims Litigation – <i>David Durden</i>	
9. TFPA Operations	<i>20 minutes</i>
A. IT System Enhancements – <i>Camron Malik</i>	
B. Communications Update – <i>Jennifer Armstrong</i>	
10. Closed Session ( <b>Governing Committee Only</b> )	<i>30 minutes</i>
A. Personnel Issues	
B. Legal Advice	
C. IT Security Audit	
11. Matters Deliberated in Closed Session That May Require Action, if any, of the Governing Committee*	<i>5 minutes</i>
12. Future Meetings – <i>John Polak</i>	<i>5 minutes</i>
• May 17, 2021 – Webinar	
• August 2, 2021 – Webinar	
• December 6, 2021 – Webinar	
13. Committees – <i>John Miletti</i>	<i>5 minutes</i>
14. Adjourn	
Estimated Total Length of Meeting	2 hours 50 minutes

\*\* In accordance with Governor Abbott’s directive suspending certain statutory provisions relating to open meetings and requiring certain actions of the boards of governmental bodies, this meeting may be conducted entirely by teleconference or web conference with no one gathered at a physical location.